GRANT APPLICATION FORM – AUTUMN 2023

This format of the application form is provided for information purposes only. To apply for a grant, you must submit your project through the online portal, accessible via our [website](). Email submissions will not be accepted.

Section 1: Applicant Details

Number	Question
1.1	Name of Applicant Organisation
1.2	Organisation address Address Line 1 Address Line 2 City/Town County Postcode Country
1.3	Organisation legal structure
1.4	Please state where registered
1.5	Please state registration number
1.6	Organisation annual income for the most recently audited financial year
1.7	Organisation annual expenditure for the most recently audited financial year
1.8	Organisation reserves for the most recently audited financial year
1.9	Website (if you have one)
1.10	Social media handles (Facebook, Instagram, Twittter)
1.11	Applicant first name
	Applicant last name
1.12	Role in organisation
1.13	Email address
1.14	Phone number
1.15	Correspondence address (if different from organisation address) Address Line 1 Address Line 2 City/Town County Postcode

1.16	Where did you hear about the RCF grant programme?
	• Community Organisation
	• Local Council Website or Newsletter
	• Generic Funding Emails / Websites
	• Word of Mouth
	• Social Media
	• Online Search
	• RCF Website
	• RCF Newsletter
	• Prior Knowledge of the RCF
	• Past Applicant
	• Past Recipient
	• The Plunkett Foundation
	• ACRE
	• Rural Services Network
	• RCF Team Member
	• Other

Section 2: Project Overview

2.1	Project Name
2.2	Project Theme
	• Community Building (pubs/ shops/ cafes)
	• Village Halls
	• Other Community Hubs / Assets
	• Climate Change Action / Sustainability
	• Environment & Wildlife
	• Community Food Projects
	• Skills and Training
	• Social Support
	• Technology & Digital
	• Farming support
	• Transport
	• Rural Emergency Support
	• Other
2.3	Please tell us briefly about the objectives and main activities of your organisation (max 100 words)
2.4	In which country will your project be delivered?
2.5	In which county will your project be delivered?
2.6	What type of settlement are you?
	• Village
	• Market town
	• Hamlet
	• Other
2.7	What is the population size of your community?
2.8	If possible, please provide a postcode or approximate postcode for where your project will be delivered.

2.9	Project start date (must be between January and June 2024)
	Project end date (must be within two years of the start date)
2.10	A very brief overview of your project. You should start with "this project will ...." (max 300 characters)
2.11	Please explain the specific issue in your community that your project is addressing? (Max 200 words)
2.12	Explain the delivery plan for your project and how it will address the issue(s) outlined above? (Max 250 words)
2.13	What evidence do you have that the project is needed? This must include quantitative and qualitative evidence from the target community. Please include evidence such as survey results (with sample size)/testimonials from the local community, research etc. Projects without community evidence will not be considered (max 400 words)
2.14	How many people will the project impact upon?
2.15	How many volunteers are engaged in your project?
2.16	How many paid staff (full time equivalent) are engaged in your project?
2.17	Who will it benefit? (Ensure you demonstrate beneficiaries are from a rural area) (Max 250 words)
2.18	What additional benefits might there be? Are there secondary benefits or beneficiaries outside of those already outlined? (Max 150 words)
2.19	How long do you expect the change to last for? (We know that sometimes short interventions can be impactful, so be realistic in your estimation). • 0.5 years • 1 year • 2 years • 3 years • 4 years • 5 years
2.20	When do you expect to start seeing change happen as a result of your project? (We know that sometimes change does not happen quickly, and that's okay. Be realistic in your estimation). • 0.5 years • 1 year • 2 years • 3 years • 4 years • 5 years
2.21	Which of the following statements best describes what your project does (choose all that apply)? Please note, we don't have a preference for projects that select every option. If you do, that's fine, but be realistic in your selection and demonstrate that you have thought about how you fit these statements. • Resolving an existing issue, circumstance, priority • Resolving an emerging issue, circumstance, priority • Rural Community resilience is being built • Developing an innovative and replicable project • Enabling leadership and community planning approaches • Reducing isolation through improved service provision • Building self-sufficient rural communities that are fit for the future

2.22	Which of the following outcomes of the RCF does your project meet (choose all that apply)? Please note, we don't have a preference for projects that select every option. If you do, that fine, but be realistic in your selection and demonstrate that you have thought about how you fit the outcomes. - Reinvigorated community networks thrive in rural communities - Improving the health and well-being of socially isolated people - Creating a legacy of support and promoting community spirit and cohesion - Communities supporting one another through volunteering opportunities - Promoting a greener economy by encouraging people to travel less and utilise locally grown and crafted products - Rural Communities are more resilient - Successful community-led solutions
2.23	How does this project meet the outcomes of the RCF that you have selected above? (Max 250 words)

Section 3: Activities and Outcomes (add more rows if required)

Activity what will you do? What significant events / activities will take place as part of the project?)	Desired Outcome (What will happen as a result? What benefits or changes will there be?)	Date of completion (when will it be completed by)

Section 4: Project Finances

4.1	Have you involved the local community in your fundraising? Can you explain the need for future grant funding? (Max 150 words)
4.2	Total cost of project £
4.3	How much are you requesting from the RCF (£) . This must be at least 10% of the total cost of the project and cannot be more than £25,000.
4.4	Please itemise what the funding from The Royal Countryside Fund will be used for. Only list items that will be funded by RCF, not the entire project budget. • Item • Cost
4.5	If the cost of your project is more than the amount requested from RCF, please tell us where the rest of the funding is coming from. Tell us the name of the funder; amount; and date of outcome.
4.6	I confirm that I have ensured that the costs shown in this application are value for money and the most appropriate use of resources. [tick box]
4.7	Please attach a copy of your organisation's latest accounts.

Section 5: Long term vision

5.1	Are there any other local organisations offering the same or similar services or products? Yes/no
5.2	Tell us about these organisations, what services do they provide? How are you working together or filling in the gaps? (Max 150 words)
5.3	How are you collaborating with other local organisations? (Max 150 words)
5.4	How have you ensured that the project is sustainable in the future? Do you have a long-term financial plan? (Max 150 words)

Section 6: Project Risks

6.1	Explain how you have considered the environmental impacts associated with this project. (Max 150 words)			
6.2	Complete this table by listing the main risks to success of the project and any steps you have identified to manage or mitigate them. (enter one risk per line below). Make sure you think about risks that specifically relate to the delivery and outputs of your project.			
	Risk Description	Probability of Risk Occurring (high; medium; low)	Impact of Risk (high; medium; low)	Action to mitigate risk
6.3	All grant recipients must have a safeguarding policy. Please tick the box to confirm you have one in place. [ ]			

Section 7: References

Please provide the contact details of two referees from outside your organisation.

7.1 Referee 1	
First name Last name	
Relationship to organisation	
Email address	
Phone number	

7.2 Referee 2	
First name Last name	
Relationship to organisation	
Email address	
Phone number	

Section 8: Declaration:

8.1	I confirm that the information provided in this application is true and accurate to the best of my knowledge, and that the governing body of the applicant organisation (trustees, board of directors, management	I agree

	committee or other) has authorised this application and the proposed project/activity described in it, which is within the objects set out in the governing document.	
8.2	I have read and agreed to the RCF Privacy policy Privacy policy - The Royal Countryside Fund	I agree

Please provide **two** signatories

Signatory 1	
Signatory First Name:	
Signatory Last Name:	
Title:	
Date:	

Signatory 2	
Signatory First Name:	
Signatory Last Name:	
Title:	
Date:	